

# Bus Hire Subsidy for Community Groups Application Form 2023-2024

Form Preview

## ELIGIBILITY

\* indicates a required field

### Important Information

**To be eligible to apply for a bus hire subsidy applicants must read and agree to the following eligibility criteria:**

- The subsidy is only available to not-for-profit groups based in the City of Cockburn or servicing a significant number of Cockburn residents.
- Applicants may apply for 50% of the overall bus hire charge to a maximum of \$100 per trip.
- One bus hire per month is eligible for a subsidy.
- The maximum bus hire subsidy per financial year is \$500.
- Reimbursement of funds will be made once the applicant has provided a receipt from the bus service, which must be within one month of bus hire.
- The bus hire subsidy is available for the hire charge only.
- The bus hire subsidy does not apply to the hire of City of Cockburn buses or buses owned by the applicant.
- Funds will be reimbursed by direct deposit into your nominated bank account.

For assistance contact the Administration Support Officer (Community Services) on 08 9411 3444 or [sfarr@cockburn.wa.gov.au](mailto:sfarr@cockburn.wa.gov.au)

**I agree that I have read and meet the eligibility criteria \***

Yes  No

If no, you are not eligible to apply for a bus subsidy.

### Previous Bus Hire Subsidies

Please note as per eligibility criteria:

**An applicant may successfully apply for and receive bus hire subsidies to a maximum of \$500 per financial year.**

**Has your group received a bus hire subsidy/subsidies this financial year from the City of Cockburn? \***

YES  NO

**If yes, please provide details of each bus hire subsidy you received from the City of Cockburn, including date, activity and amount of subsidy.**

Please include dates and amounts.

## APPLICANT AND REQUEST DETAILS

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\* indicates a required field

## Applicant Group Details

### Group Name \*

Organisation Name

### Briefly describe your group and its purpose \*

Please include number of members.

### Street Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

### Group Contact Name \*

First Name

Last Name

  

### Position held in the group \*

### Group Contact Phone Number \*

Must be an Australian phone number.

### Group Contact Email Address

Must be an email address.

## Bus Hire Subsidy Request

### Request details \*

Please provide details of the bus hire including, date of hire, purpose/activity, number of attendees, number of Cockburn residents, cost to attendees and total amount of income received from the activity.

### Total Amount Requested

\$

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Must be a dollar amount.  
What is the total amount of the subsidy you are requesting?

**Please upload your receipt/s for your bus hire. If you are unable to upload please provide a hard copies**

Attach a file:

Max 25mb. The application cannot be processed without a receipt.

### Bank Account Details

If your request is successful, funds will be provided via electronic transfer (EFT). Please provide the following details:

#### Group Bank Account

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

## CERTIFICATION AND SUBMISSION

\* indicates a required field

### Certification

This application must be submitted by an authorised person such as a Chair or President on behalf of the applicant. This person may be different to the contact person listed earlier in the application.

- I am authorised by my group to complete and submit this application form.
- I certify that to the best of my knowledge all of the information supplied in this application and attachments are true and correct.
- I will notify the City of Cockburn of any change to the information supplied and any other information or circumstances arising that may affect this application.
- I understand that this is an application only and may not necessarily result in approval.
- I understand that any decision made by the City of Cockburn is final and is not subject to an appeals process.

**Please fill in your details below as your endorsement of this application and the statements above.**

**I have read and agree to the above certification statements \***

Yes

**Authorised Person's Name \***

First Name

Last Name

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**Position held in the group \***

**Contact Number \***

Must be an Australian phone number.

**Date \***

Must be a date.

## Privacy Notice

The City of Cockburn will use any information provided for the purpose of processing your application and for remaining in contact with you.

The City of Cockburn (the City) collects, uses and discloses personal information in accordance with the City of Cockburn Privacy Management Policy. This Policy is consistent with key provisions of the Australian Privacy Principles under the Australian government's *Privacy Act 1988*. Click on link to view the [Privacy Management Policy](#).

## Feedback

You are now at the end of the application process. Before you review your application and click the **submit** button, please take a few minutes to provide some feedback. This will help us to continually improve the application process for our customers.

**Please indicate how you found the online application process: \***

- Very easy     Easy     Neutral     Difficult     Very difficult

**How many minutes in total did it take you to complete this application? \***

Estimate in minutes i.e. 1 hour = 60

**Please suggest any improvements or provide comments.**

Thank you for your application and your feedback.