# Application Process

## PRE-ELIGIBILITY STEPS

# \*\*To be eligible for the rebate, works must not have been undertaken prior to completing this form. All quotes must be valid from after the 1 July 2024.\*\*

**Step 1 - Read <u>Terms and Conditions</u> and Application Instructions** Please read over all the Terms and Conditions and all of the Application Instructions. This will ensure your application process goes smoothly and you get a quality CCTV system and your funding in a timely manner.

**Step 2** – **Contact security installers and get some quotes** There are many security companies and installers that will be able to provide you with a quality CCTV system. Speak to them about options for your property, and how much you are able to spend. Make sure you let them know the minimum technical requirements as part of this program (refer to items 5 and 6 of the terms and conditions. The City recommends obtaining two or three quotes to keep prices competitive.

## **Step 3** - **Complete the Pre-Eligibility Check form.**

Application must include quotes

## Step 4 - Confirmation Email - pre approval

If eligible, The City will send you an email confirming funding pre-approval. This allocates funding to your project, so you can go ahead with your installation. The email will contain all the details for you to apply for your funding after installation and payment.

**Step 5 - Install and pay for your CCTV system** Please have your CCTV system installed by your security installer. It is completely up to you which installer you go with. Remember to get a copy of your proof of payment, and the technical specifications of your system.

### FINAL APPLICATION FORM STEPS - (Separate form link will be emailed with preapproval)

**Step 6** - **Complete and submit the final application form via the link provided in your pre-approval email.** Please complete all sections of the funding application form, and send it to the City within two months of your funding confirmation. Remember to include all the required attachments: • Proof of payment for your CCTV project (a paid invoice, receipt, bank transfer) • A statement from your security installer that shows the technical specifications of your system • A 5 second video clip from your CCTV system showing you standing approx. 10mtrs from the street facing camera• Confirmation email from WA Police Force Cam-Map system The CCTV system must be registered with the WA Police Force Cam-Map.

**Step 7 - Funding** The City will review your funding application against the agreed Terms and Conditions. In the event the City requires more information an officer will contact you.

Funds will be transferred electronically to the account nominated on the application form within 6 to 8 weeks.

If you have any questions in relation to this CCTV Rebate, please email safercity@cockburn.wa.gov.au

## Initial Application Form

\* indicates a required field

## City of Cockburn Residential CCTV Rebate Application

All sections of this form need to be completed.

## **Residential CCTV Rebate 23/24FY**

This field is read only.

If you do contact us throughout the application process, please quote the application number below:

#### **Application Number**

This field is read only.

## Confirmation of Eligibility

## As the applicant, I agree to the following:

- has read and understands the Terms of Conditions
- the CCTV rebate program is available to residential properties only
- The rebate must be applied for within 60 days of pre approval within the 2024/25 financial year
- this rebate program is applicable to either new installed systems, or upgrades to improve the quality of an existing system to meet the minimum technical requirements
- CCTV (Closed Circuit Television) must be provided and installed in the City of Cockburn by a registered business with a Security Agents Licence Number.

#### Please select below: \*

O Yes O No You must confirm that all statements above are true and correct.

## **Contact Details**

\* indicates a required field

## **Privacy Notice**

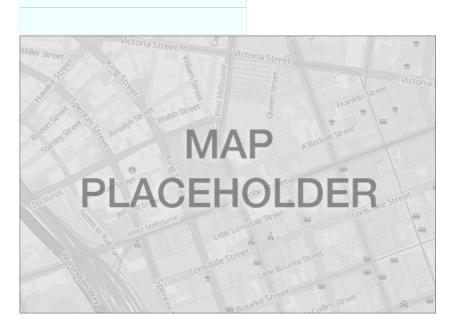
The City of Cockburn (the City) collects uses and discloses personal information in accordance with the City of Cockburn Privacy Management Policy. This Policy is consistent with key provisions of the Australian Privacy Principles under the Australian government's *Privacy Act 1988*. See below to view the <u>Privacy Management Policy</u>.

## **Applicant Details**

## Applicant \*

First Name	Last Name

## **Residential address (proposed location for CCTV system)** Address



### Applicant postal address Address

## Applicant phone number \*

Must be an Australian phone number.

## Applicant email address \*

Must be an email address.

#### **Total Amount Requested - N/A**

\$ This question is read only.

# Quotes from security installers

\* indicates a required field

## Please select what you providing a quote for: \*

- □ New CCTV system
- □ Upgrade existing CCTV equipment

# Please provide a copy of your quotes from licenced security installers.

The City recommends obtaining two or three quotes to keep prices competitive.

Quote 1 *	Attach a file:	
Quote 2	Attach a file:	
Quote 3	Attach a file:	

## Certification

#### \* indicates a required field

- I certify that I am property owner who is authorised to make this application for the rebate.
- I understand that if the City of Cockburn approves a rebate, I will be required to accept the conditions of rebate in accordance with the Terms and Conditions.
- I consent to the information contained within this application being disclosed to or by the City of Cockburn for the purpose of assessing, administering and monitoring my current and any future the rebate applications.

### **Declaration \***

 $\bigcirc$  I agree to the above