

Economic Development Grant Application Form

Form Preview

ELIGIBILITY

* indicates a required field

Important Information

Before applying, please:

- Read the [Economic Development Grants Guidelines](#) and [Policy](#);
- Preview the Application Form, so you can gather all information needed;
- Contact the Business Engagement Officer on **(08) 9411 3444** during business hours or email **business@cockburn.wa.gov.au** to determine your eligibility, ensure you are applying under the correct category, and to answer any questions.

Incomplete applications and/or applications received after the closing date will not be considered.

Please note that Economic Development Grants will be offered ongoing throughout the year broken into two separate rounds. Applications will be assessed and awarded on an ongoing basis.

The following questions **MUST** be completed by the Applicant Organisation. This page of the form is designed to help you, and us, understand if you are eligible for an Economic Development Grant.

It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

Business Engagement Officer Contact

This is a mandatory requirement for ALL funding categories. Your application will be deemed INELIGIBLE if you do not contact the Business Engagement Officer.

The Business Engagement Officer can be contacted on **(08) 9411 3444** during business hours or email **business@cockburn.wa.gov.au**

Did you contact a City of Cockburn Business Engagement Officer to discuss your potential application? *

☐ YES

☐ NO

Please note that emails promoting the funding rounds sent by the City do not constitute contact with the Grants Officer. The applicant must initiate contact and advise of the specific intention for the funding.

Name of Business Engagement Officer *

Date of contact *

Method of contact *

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☐ Phone

☐ Email

☐ In person

☐ Other:

How did you hear about the Economic Development Grants?

Eligibility Questions

Are you a micro, small or medium business (1 to 199 employees)? *

☐ YES

☐ NO

If NO, you are not eligible for an Economic Development Grant.

Do you have an ABN? *

☐ YES

☐ NO

If NO, you are not eligible for an Economic Development Grant

Is your business based in the City of Cockburn? *

☐ YES

☐ NO

Applicants must either be based within Cockburn or offering a service or project within the Cockburn local government area

Do you offer a project or initiative within the City of Cockburn local government area? *

If NO, you are not based or providing a service within the City of Cockburn, you are not eligible for an Economic Development Grant.

Do you have all appropriate insurances and licenses to operate your business? *

☐ YES

☐ NO

If NO, you are not eligible for an Economic Development Grant

Is your business financially viable?

☐ YES

☐ NO

All applications must provide a recent bank statement.

Does your organisation have the capacity to undertake all the required planning, permits and approvals processes, marketing and promotion to ensure the success of your project? *

☐ YES

☐ NO

Will your project be completed within 12 months? *

☐ YES

☐ NO

If NO, you are not eligible for an Economic Development Grant

Does your business have appropriate insurance for this particular project?

☐ YES

☐ NO

☐ Not Applicable

For example: volunteers, professional indemnity, public liability.

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If you answered NO to any of the above Eligibility Questions, you may not be eligible for funding and should contact the Business Development Officer on (08) 9411 3444 before proceeding with this application.

What percentage of your usual work occurs within the City of Cockburn local government area?

Must be a number

If you are not located within the City of Cockburn local government area, the project or initiative must demonstrate a clear link and direct impact on the City of Cockburn's strategies and objectives, for example: the local economy outcomes of the [Strategic Community Plan 2020-2030](#)

Please identify and demonstrate how your project or initiative provides a clear link to, and direct impact on the City of Cockburn's strategy and objectives.

Previous Funding

Please note as per current Policy:

An applicant may successfully apply for and receive funding from **a maximum of two different funding types (grant/sponsorships) per financial year**, provided they meet the criteria for the particular category

This funding can be granted from either of the following:

- two different categories from the Community Funding to support local Economic Development (Grants) policy, **AND/OR**
- seven different categories from the Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) policy.

This is provided that they meet the criteria for the particular category; however, the applications cannot be for the same project.

Applicants that have been successful in previous years are eligible to apply provided all previous funding has been satisfactorily acquitted, and cannot apply for projects or activities that have previously received funding.

Has your organisation previously received funding from the City of Cockburn? *

☐ YES, this financial year ☐ YES, in previous years ☐ NO

If you have received funding in this financial year, contact the Grants and Research area on (08) 9411 3444 to confirm your eligibility before proceeding with this application.

If you have received previous funding from the City of Cockburn, please provide details of your most recent successful application/s

Please include approximate date, category of funding, project title and amount.

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Does your organisation have any outstanding City of Cockburn acquittal reports?
*

☐ YES

☐ NO

☐ Not applicable

Applicants that have been successful in previous years are eligible to apply provided all previous funding (Grants and Sponsorship) has been satisfactorily acquitted. Acquitted means you have provided a detailed report of how the funding was used, including providing receipts and evidence such as photos or media, using the appropriate Acquittal Form.

APPLICANT DETAILS

* indicates a required field

Business Details

Business name *

Organisation Name

Describe your business and the industry *

Word count:

Must be no more than 500 words.

Where possible, please include how long you have operated, your core services, number of staff and average annual turnover

Please specify which Industry your business primarily falls into *

Other:

Street address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Postal address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Business phone number *

Must be an Australian phone number.

Must include area code.

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Business primary email *

Must be an email address.

Business website

Must be a valid URL

Applicant Contact Person

Contact name *

Title First Name Last Name

Position held in Business *

Contact phone number *

Must be an Australian phone number.
Must include area code.

Contact email *

Must be an email address.
This is the address we will use to correspond with you about this application.

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

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Must be an ABN.

PROPOSED PROJECT

* indicates a required field

Project Title *

Project start date *

Project must not commence until after notification of grant outcome as funding will not be provided retrospectively.

Project end date *

Project duration must be no longer than 12 months.

As per the Policy you may apply and receive up to two types of funding per financial year. Each funding type however will require a separate application form.

Which category of funding are you applying for? *

- ☐ A. Technology/digital enhancements
- ☐ B. Enhancements to local retail and employment centres
- ☐ C. Promotion of innovation
- ☐ D. Assisting businesses with COVID-19 recovery

Please see guidelines and speak to the Business Engagement Officer if you are unsure which funding category would be the most appropriate for your needs.

A. TECHNOLOGY/DIGITAL ENHANCEMENTS

* indicates a required field

A. Technology/Digital Enhancements

Funding to support costs associated with online and e-commerce activities, including the purchase of software, hardware* and services in any of the following areas, to support a business's sustainability and promote economic growth:

- Website design and development
- E-commerce platforms (selling online and receiving payments)
- Online content development (web pages, mobile apps, audio and visual media)
- Digital marketing promotion
- Mentoring and training in online and e-commerce activities (where this is not readily available under the City's Business Advisory/ Business Development program)

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* Hardware purchases will be in the form of a matched reimbursement (i.e. The City will contribute 50% of the cost provided that the applicant contributes 50%, with the purchase to be made only after funding has been approved).

Assessment Criteria

- 1.The applicant must meet the previous eligibility criteria (Section 1 of this form)
- 2.The applicant must provide evidence that development of the online and e-commerce capabilities will benefit the business long term.
- 3.The proposal meets an identified need in line with one of the themes of the City's Strategic Community Plan.

Project Details and Benefits

Project description (What are you planning?) *

Word count:

Must be no more than 500 words.
Describe your project and its aims.

Project rationale (Why are you doing it?) *

Word count:

Must be no more than 500 words.
Describe the issue or need that your project will address.

Please indicate which theme/s your project meets from the City's Strategic Community Plan *

- ☐ Local Economy – a sustainable and diverse local economy that attracts increased investment and provides local employment
- ☐ Environmental Responsibility – a leader in environmental management that enhances and sustainably manages our local natural areas and resources
- ☐ Community, Lifestyle and Security – a vibrant, healthy, safe, inclusive and connected community
- ☐ City Growth and Moving Around – a growing City that is easy to move around and provides great places to live
- ☐ Listening and Leading – a community focused, sustainable, accountable and progressive organisation

For more information please refer to the City of Cockburn Strategic Community Plan. You may be asked to further breakdown how it meets the themes into specific objectives.

Please indicate which objectives of the Local Economy outcome area your project aims to meet *

- ☐ Plan for and facilitate opportunities for local business (including home business and sole traders), local activity centres and industry to thrive.
- ☐ Build local business capacity through partnerships, networks and skill development.
- ☐ Advocate for and attract investment, economic growth, and local employment.

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- ☐ Ensure the City is 'easy to do business with' through reduction in red tape and improved business focused processes.
- ☐ Support and promote the benefits of buying locally.
- ☐ Facilitate a thriving tourism and ecotourism industry.
- ☐ Facilitate and advocate for the provision of a full range of education and training opportunities.

What are the planned activities? How will you achieve the project aims? (What? How?) *

Word count:

Must be no more than 500 words.

List the specific activities that will take place to carry out your project and meet your aims.

How will the business benefit from the project? *

Word count:

Must be no more than 500 words.

How will the local economy benefit from the project? *

Word count:

Must be no more than 500 words.

Further assistance in answering this may be available at www.economy.id.com.au/cockburn

B. ENHANCEMENTS TO LOCAL RETAIL AND EMPLOYMENT CENTRES

*** indicates a required field**

B. Enhancements to local retail and employment centres

Funding for costs associated with enhancing the destination and visitor experience in local activity centres. A local retail and employment centre is a community focal point, and can include activities such as commercial, retail, entertainment, tourism, civic/community, education and medical services.

Assessment Criteria

- 1.The applicant must meet the eligibility criteria (as per Section 1)
- 2.If the applicant does not own their premises, they must have the consent of the property owner and have at least 12 months remaining on their lease at time of application.
- 3.The applicant must provide evidence that enhancements to local activity centres will offer benefits to the business and local area.

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- 4.Applications are also open to strata bodies and property owners (that lease to a small to medium business), who have the support of their tenant.
- 5.Activities must improve street appeal and attractiveness of the premises, and be visible from the adjoining street or public space.
- 6.The use of local suppliers.

Please note:

Applicants must obtain the relevant approvals and permits, including compliance with the City's planning framework and the Building Code of Australia.

Applicants that will be procuring from suppliers based in the City of Cockburn will be considered favourably.

Are you a business or a strata body/property owner? *

- ☐ Business ☐ Property Owner/Strata Body

If you are both a Business and property owner, please select 'Business'. Further questions will clarify ownership.

Do you own or lease the property? *

- ☐ Own ☐ Lease

If you lease the property, please supply a letter of support from the property owner.

Do you have the consent of the property owner? *

- ☐ YES ☐ NO

Please provide a letter of support from the property owner

Attach a file:

Where applicable, please provide this on a letterhead from the Property owner

Do you have at least 12 months remaining on the lease at the the time of application? *

- ☐ YES ☐ NO

If you have less than 12 months on your lease, you are not eligible at this time to apply for funding.

Please provide a copy of the current lease agreement

Attach a file:

Do you have the support of the tenants? *

- ☐ YES ☐ NO

If you are both the property owner and tenant, please select YES. You will not need to provide a letter of support

Please provide a letter of support from the tenants

Attach a file:

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Project description (What are you planning?) *

Word count:

Must be no more than 500 words.

Describe your project and its aims. Activities must improve street appeal and attractiveness of the premises, and be visible from the adjoining street or public space.

Project rationale (Why are you doing it?)

Word count:

Must be no more than 500 words.

Describe the issue or need that your project will address.

Please indicate which theme/s your project meets from the City's Strategic Community Plan *

- ☐ Local Economy – a sustainable and diverse local economy that attracts increased investment and provides local employment
- ☐ Environmental Responsibility – a leader in environmental management that enhances and sustainably manages our local natural areas and resources
- ☐ Community, Lifestyle and Security – a vibrant, healthy, safe, inclusive and connected community
- ☐ City Growth and Moving Around – a growing City that is easy to move around and provides great places to live
- ☐ Listening and Leading – a community focused, sustainable, accountable and progressive organisation
- ☐ Other:

For more information please refer to the City of Cockburn Strategic Community Plan. You may be asked to further breakdown how it meets the themes into specific objectives.

Please indicate which objectives of the Local Economy outcome area your project aims to meet *

- ☐ Plan for and facilitate opportunities for local business (including home business and sole traders), local activity centres and industry to thrive.
- ☐ Build local business capacity through partnerships, networks and skill development.
- ☐ Advocate for and attract investment, economic growth, and local employment.
- ☐ Ensure the City is 'easy to do business with' through reduction in red tape and improved business focused processes.
- ☐ Support and promote the benefits of buying locally.
- ☐ Facilitate a thriving tourism and ecotourism industry.
- ☐ Facilitate and advocate for the provision of a full range of education and training opportunities.

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What are the planned activities? How will you achieve the project aims? (What? How?) *

Word count:

Must be no more than 500 words.

List the specific activities that will take place to carry out your project and meet your aims.

How will the business benefit from the project? *

Word count:

Must be no more than 500 words.

How will the local economy and/or local area benefit from the project? *

Word count:

Must be no more than 500 words.

Further assistance in answering this may be available at www.economy.id.com.au/cockburn

Please upload images, diagrams or plans of proposed enhancements.

It is suggested that you may wish to include photos of the current site (as before photos)

Upload *

Attach a file:

Current (Before) photos of the premises are also recommended

Attach a file:

C. PROMOTION OF INNOVATION

*** indicates a required field**

C. Promotion of Innovation

Encouraging new and innovative practices and products in small to medium businesses in the City of Cockburn through:

- Business Growth - Development of new innovative ideas to expand business
- Supporting Export Growth - Research and development of export-focused initiatives
- Start-Up - Support for launching an innovative business idea in the City.

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Other projects with an innovation focus may also be considered, so please consider applying for this funding if your business is eligible.

Assessment Criteria

- 1.The applicant must meet the eligibility criteria (Section 1)
- 2.The applicant must provide evidence that the activities undertaken will benefit the business in the long term.
- 3.Detail the expected multipliers effects (how will the local economy and communities benefit from the activities).
- 4.Applicants will not require commitment to ongoing funding from the City (application must show how the activity/ service will be viable after the grant funds have been received).
- 5.The City will not fund business development activities that duplicate those provided to local businesses by the City's Business Engagement Officer (ie. Business Advisory programs)
- 6.Innovation support is for businesses, business activities or projects that do not duplicate a service or activity already available in the local area
- 7.Meets an identified need in line with one of the themes of the City's Strategic Community Plan.

What is the focus of your innovation project?

- ☐ Business growth
- ☐ Supporting Export Growth
- ☐ Start-Up
- ☐ Other:

Project Description (what are you planning?) *

Word count:

Must be no more than 500 words.

Describe your project and its aims. Activities must encourage new and innovative practices and/or products in small to medium businesses in the City of Cockburn

Project rationale (Why are you doing it?) *

Word count:

Must be no more than 500 words.

Describe the issue or need that your project will address

Will your project be ongoing or a one-off event? *

- ☐ Ongoing ☐ One-off

Ongoing projects are only eligible to receive an Economic Development Grant once.

If this is an ongoing project, please detail how the activity/service will be viable after the grant funding has been expended.

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Please indicate which theme/s your project meets from the City's Strategic Community Plan *

- ☐ Local Economy – a sustainable and diverse local economy that attracts increased investment and provides local employment
- ☐ Environmental Responsibility – a leader in environmental management that enhances and sustainably manages our local natural areas and resources
- ☐ Community, Lifestyle and Security – a vibrant, healthy, safe, inclusive and connected community
- ☐ City Growth and Moving Around – a growing City that is easy to move around and provides great places to live
- ☐ Listening and Leading – a community focused, sustainable, accountable and progressive organisation
- ☐ Other:

For more information or a further breakdown of the themes into objectives, please refer to the City of Cockburn Strategic Community Plan

Please indicate which objectives of the Local Economy outcome area your project aims to meet *

- ☐ Plan for and facilitate opportunities for local business (including home business and sole traders), local activity centres and industry to thrive.
- ☐ Build local business capacity through partnerships, networks and skill development.
- ☐ Advocate for and attract investment, economic growth, and local employment.
- ☐ Ensure the City is 'easy to do business with' through reduction in red tape and improved business focused processes.
- ☐ Support and promote the benefits of buying locally.
- ☐ Facilitate a thriving tourism and ecotourism industry.
- ☐ Facilitate and advocate for the provision of a full range of education and training opportunities.

What are the planned activities? How will you achieve the project aims? (What? How?) *

Word count:

Must be no more than 500 words.

List the specific activities that will take place to carry out your project and meet your aims.

Does this project/planned activity currently exist within the City of Cockburn? *

Innovation support is for businesses, business activities or projects that do not duplicate a service or activity already available in the local area.

How will the local area and your business benefit from the project? *

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Detail the expected multiplier effects (how will the local economy and communities benefit from the activities). Financial analysis/information would be beneficial in addressing this. Consider short and long term outcomes. Further assistance in answering this may be available at www.economy.id.com.au/cockburn

D. ASSISTING BUSINESSES WITH COVID-19 RECOVERY

* indicates a required field

D. Assisting Businesses with COVID-19 recovery

The City is committed to helping the local business community recover and rebound from the impacts of COVID-19.

This program will fund measures that will assist businesses to adapt following the COVID-19 pandemic. This grant has been developed to encourage businesses within the City boundaries to develop capacity, invest in their premises, encourage community visitation, attract new customers, build exposure and ultimately be a financially sustainable business.

To assist with COVID-19 Rebound examples such as the following may will also be considered on a temporary basis:

- General safety and hygiene supplies
- Safety screens, barriers, railings
- Safe distancing decals for internal or external use
- External thermometers, hand sanitisers, masks.
- Contracting services (such as)
 - Visual merchandising services
 - Social media services and social analytics
- Store counters / pedestrian counters
- Rebranding, and the purchase of new packaging.

Assessment Criteria

- 1.The applicant must meet the eligibility criteria (Section 1)
- 2.The applicant must prove the degree to which the business has been negatively impacted by the COVID-19 pandemic.
- 3.Demonstrate how the project or activity improves the ability of the applicant to retain operations and existing staff and/or increase the number of staff as a result of the project.
- 4.The use of local suppliers.

Project Description (What are you planning?) *

Word count:

Must be no more than 500 words.
Describe your project and its aims.

Project rationale (Why are you doing it?) *

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Word count:

Must be no more than 500 words.

Describe the issue or need that your project will address.

How has your business been impacted by COVID-19? *

Please provide evidence of decrease in turnover or the degree to which the business has been negatively impacted by the COVID-19 pandemic.

How will the business benefit from the project? *

Word count:

Must be no more than 500 words.

What are the expected outcomes of the project? (Why? How) *

Word count:

Must be no more than 500 words.

Describe how the project or activity improves the ability of the applicant to retain operations and existing staff and/or increase the number of staff as a result of the project. Consider short and long term goals.

How will you determine and measure the outcomes and benefits? (How?) *

Word count:

Must be no more than 500 words.

SUPPORT AND RECOGNITION

* indicates a required field

Letter of Support

Letters of support or referees

Attach a file:

Letters of support will strongly assist your application. They are written by another organisation, business or individuals telling of the positive impact of your organisation or project, and how or why they support you. From an organisation, they must be printed on the supporter's letterhead and be signed by the Chair, President or CEO. Max 25mb

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Promotion and Acknowledgement

How will the City of Cockburn's support be recognised? *

Word count:

Must be no more than 150 words.

Describe the ways support received will be acknowledged.

BUDGET AND FINANCIAL DETAILS

*** indicates a required field**

Financial Details

Total project cost *

What is the total expected cost of your project? This includes all the expenses including your own contributions

Grant amount requested *

What is the total financial support you are requesting from the City of Cockburn in this application?

Please note:

Requests for Economic Development Grants (Category A) are to a **maximum of \$5,000.**

Equipment must not be for personal use, and be durable - must last over 12 months.

Equipment purchases require matched funding from the applicant, and as such only 50% of the purchase price will be eligible to be funded by the grant.

As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

Will the applicant proceed with the proposed project if funding approved is less than the amount requested? *

☐ YES

☐ NO

Budget Information

Outline your project budget including details of other funding that has been confirmed and/or applied for. Clear item descriptions must be given (e.g. materials, equipment hire, venue hire, advertising, supplies etc.)

Please note:

- All figures are GST exclusive.
- In-kind contributions: These are donations of goods/materials and services that have a value (e.g. may include a venue, materials donated and volunteer (unpaid) staff time).

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- Please don't add commas to figures, e.g. write \$1000 not as \$1,000 to ensure figures in the table total correctly.
- Applicants consumables or personal items, applicants labour costs (e.g. wages/staff costs) and operating costs such as rent, utilities etc. ARE NOT eligible for grant funding, though may be included as part of your project budget if they are funded by the applicant or other sources of income.
- Two quotes must be provided for each expense (except in-kind) greater than \$500.
- Quotes must include the supplier's name, address, phone number and ABN, and indicate whether GST is applicable.

Confirmed funding means approval has been given and you can provide written proof upon request that the allocated funding or in-kind contribution has been guaranteed.

Here is a [sample budget](#) to view.

Income

Income Description	Confirmed funding?	Income Amount (\$)	Comments
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		a dollar amount	
City of Cockburn Grant request		\$	

Expenditure

Expenditure Description	Expenditure Amount (\$)	Calculations
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		Provide any details of how this figure was reached. NB: Items/ services over \$500 require two quotes to be provided with the grant application
	\$	

Budget Totals

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Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Expenses

Do you have any expenses listed in your budget that cost over \$500? *

☐ YES

☐ NO

If YES, for all expenses over \$500 you will be directed to attach two (2) written quotes for each item

Quotes

Please upload two (2) written quotes for all expenditure (cost) items over \$500 *

Attach a file:

Max 25mb per file attachment. Recommended no more than 5mb per attachment.

Attachments

Please upload a bank statement for your business (preferably less than three months old) *

Attach a file:

All grant applications are required to provide a bank statement for the account that funds are to be transferred to, in the event that your application is successful, to confirm it will be going into an active Australian bank account held in the name of the business (or trust) that is not overdrawn. Max 25mb.

If applicable to your project, please upload Public Liability Certificate of Currency

Attach a file:

Max 25mb

Bank Account Details

If your application is successful, funds will be provided via electronic funds transfer (EFT), and we will require the following information.

Business name *

Organisation Name

Name of bank or financial institution *

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Branch location *

Account name *

Branch code/BSB number *

Account number *

CERTIFICATION AND SUBMISSION

* indicates a required field

This MUST be completed by an appropriately authorised person on behalf of the applicant organisation. This person may be different to the contact person listed earlier in the application.

Certification

- I am authorised by my organisation to complete and submit this application form.
- I certify that to the best of my knowledge all of the information supplied in this application and attachments is true and correct.
- I will notify the City of Cockburn of any change to the information supplied and any other information or circumstances arising that may affect this application.
- I understand that this is an application only and may not necessarily result in funding approval.
- I give permission for the City of Cockburn to contact any person or organisation required during the assessment of the application and understand that information may be provided to other agencies, as appropriate.
- I understand that any decision made by the City of Cockburn is final and is not subject to an appeals process.

I understand that if the City of Cockburn approves a grant:

- I will be bound by the contents of this application to carry out the project as described in this application, which will form part of the contractual agreement with the Council.
- I will be required to accept the conditions of funding of the grant in accordance with Council requirements.
- If applicable, I will be required to comply with the City's [Wastewise Event Policy](#) and complete an [Accessible Events Checklist](#) in relation to the funded project.

If successful:

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- All necessary permits and approvals will be obtained prior to the beginning of the project.
- The project will be covered by appropriate insurance.
- All relevant health and safety standards will be met.
- Council does not accept any liability or responsibility for the project.
- I will ensure that acquittal requirements are met within 30 days of the nominated project completion date.

Please fill in your details below as your endorsement of this application and the statements above.

I have read and agree to the above certification statements *

☐ Yes

Authorised Person Name *

Title First Name Last Name

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Position *

--

Phone Number *

--

Must be an Australian phone number.
Must include area code.

Date *

--

Privacy Notice

The City of Cockburn will use any information provided for the purpose of processing your application and for remaining in contact with you.

Please note the information provided in your application and any related documentation/discussions may be provided to members of the assessment panel in order to assist the City of Cockburn in processing your application.

By submitting an application you consent to the City of Cockburn publishing the applicant's name, project description and amount funded in promotional material used for promoting the Cockburn Community Fund.

The City of Cockburn values the privacy of its customers and stakeholders. Please [click here](#) for further information on our privacy statement.

Feedback

You are now coming to the end of the application process. Before you **REVIEW** and click the **SUBMIT** button please take a minute to provide some feedback. This will help us to continually improve the funding application process for our customers.

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Please indicate how you found the online application process

☐ Very easy ☐ Easy ☐ Neither ☐ Difficult ☐ Very difficult

How many minutes did it take you to complete this application?

Please estimate in minutes e.g. 1 hour = 60 minutes

Please suggest any improvements we should consider

Word count:

Must be no more than 100 words.

Thank you for your application and your feedback.