

Sports Equipment Grants-Application Form 2026-27

Form Preview

ELIGIBILITY

* indicates a required field

Important Information

Before applying, please:

- Read the [Community Funding for Sporting Clubs & Individuals](#);
- Preview the Application Form, so you can gather all information needed;
- Contact Recreation Services on **(08) 9411 3444** during business hours or email recreation@cockburn.wa.gov.au to determine your eligibility, ensure you are applying under the correct category, and to answer any questions.

The Sports Equipment Grant will only be available to incorporated and not-for-profit sport or recreation clubs that are:

- Are based or operating within the City of Cockburn
- Servicing a significant number of local residents.

Applications are open all year round and Clubs can only apply once per financial year.

Requests for funding can't be paid retrospectively.

Eligibility Question

Is your Club an incorporated, not-for-profit sport or recreation club based or operating within the City of Cockburn? *

YES NO

If NO, you are not eligible for a Sports Equipment Grant. Check here: [is your organisation not-for-profit?](#)

If you answered NO to the above eligibility question, you may not be eligible for funding and should contact the Recreation Services team on (08) 9411 3444 before proceeding with this application.

Previous Funding

Has your Club previously received funding from the City of Cockburn? *

YES, this financial year YES, in previous years NO

If you have received funding in this financial year, contact Recreation Services on (08) 9411 3444 to confirm your eligibility before proceeding with this application.

If you have received previous funding from the City of Cockburn, please provide details of your most recent successful application/s: grant type, date, and amount.

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Does your Club have any outstanding City of Cockburn acquittal reports? *

YES NO Not applicable

Applicants that have been successful in previous years are eligible to apply provided all previous funding (Grants and Sponsorship) has been satisfactorily acquitted. Acquitted means you have provided a detailed report of how the funding was used, including providing receipts and evidence such as photos or media, using the appropriate Acquittal Form.

APPLICANT DETAILS

* indicates a required field

Applicant Details

Club name *

Organisation Name

Street address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Postal address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Club phone number *

Must be an Australian phone number.
Must include area code.

Club primary email *

Must be an email address.

Club website

Must be a valid URL

Contact Person

Contact name *

Title First Name Last Name

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Position held in the Club *

Contact phone number *

Must be an Australian phone number.
Must include area code.

Contact email *

Must be an email address.
This is the address we will use to correspond with you about this application.

Is your Club affiliated with a State Sporting Association? *

YES NO

What is the name of the State Sporting Association?

How many playing members do you have in your Club?

Last Season *

Must be a number.

Current Season *

Must be a number.

Please upload a copy of your Club's Certificate of Incorporation *

Attach a file:

Max 25mb

Does your Club have an ABN? (Australian Business Number) *

YES NO

If you do not have an ABN, please complete and submit a Statement by a Supplier Form with your application. Download the form [here](#).

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Does your Club have current public liability insurance? *

YES NO

You will be asked later in this form to attach a copy.

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Please upload your completed Statement by a Supplier Form *

Attach a file:

Max 25mb

PROJECT DETAILS

* indicates a required field

Equipment Details and Benefits

Please provide a brief overview of the equipment required. Sporting Equipment can include any sport specific items and/or storage options which assist with ensuring equipment is stored safely and efficiently. *

How will this equipment assist in achieving the Club's objectives? *

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Word count:

Must be no more than 500 words.

Describe the issue or need that your project will address and how it will assist in achieving clubs objectives.

Please provide any other supporting information that is relevant to this application

Promotion and Acknowledgement

How will the City of Cockburn's support be recognised? (Note: You MUST provide evidence of this in the grant acquittal) *

Word count:

Must be no more than 150 words.

Describe the ways support received will be acknowledged. May include mention on website, newsletter, social media etc.

BUDGET AND FINANCIAL DETAILS

* indicates a required field

Financial Details - Please use GST exclusive figures for all amounts.

Please note:

ALL figures used MUST be GST exclusive. Please use this [simple GST Calculator](#) to convert amounts as needed.

Requests for Sports Equipment Grants are a maximum of \$1,000.

The City's contribution to these projects will not exceed 50% of the total project cost.

Applicants must include a financial and/or in-kind contribution to the project.

As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

Total equipment cost (please use GST exclusive figures) *

\$

What is the total expected cost of the equipment you wish to purchase?

Grant amount requested *

\$

What is the total financial support you are requesting from the City of Cockburn in this application?

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Will the Club proceed with the equipment purchase if funding approved is less than the amount requested? *

- YES NO

Budget Information - Please ensure all figures are GST exclusive.

Outline your budget including details of other funding that has been confirmed and/or applied for. Clear item descriptions must be given (e.g. number of items purchased and what it is to be used for)

The budget **MUST** balance (**TOTAL INCOME = TOTAL EXPENDITURE**).

Please note:

1) INCOME must include:

- all funding sources, i.e., club funds, donations, amount requested from the City of Cockburn Sports Equipment Grant, or other grants.

2) EXPENDITURE must include:

- equipment purchase (GST exclusive amounts).

3) DO NOT add commas to figures, e.g. write \$1000 not as \$1,000 to ensure figures in the table total correctly.

4) Funds will not be provided for personal items.

5) Quotes must be provided. Quotes must include the supplier's name, address, phone number and ABN, and indicate whether GST is applicable. (A copy or screenshot of an online item is sufficient).

Funding Source

Funding Description	Is the funding confirmed?	Amount (\$)	Funding Notes
Please list source of other funds		GST Excl. a dollar amount	Provide details of other amounts being contributed & by who
Applicant's funds		\$	How much money will your organisation contribute?
Funding Requested from the City of Cockburn		\$	How much money are you requesting from the City?
Other funds - indicate source		\$	
		\$	
		\$	

Income Totals

Total Project Cost

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\$

This number/amount is calculated.

Expenditure - Please ensure all amounts used are GST exclusive.

Please provide details of your project budget

Item (eg. equipment/supplies)	Expenditure Amount (\$)	Expenditure Notes
		NB: Items/services require quotes to be provided with grant application. Use this section to provide notes or calculations
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Expenditure Totals

Total Expenditure Amount

\$

This number/amount is calculated.

Do your budget totals balance i.e. does the Total Income Amount equal the Total Expenditure Amount? *

YES NO

If NO, please review your budget table before submitting.

Quotes

For equipment you intend to purchase, you must attach a copy of the quote/s

Attach a file:

Attachments

Please upload Public Liability Certificate of Currency

Attach a file:

Max 25mb

Please upload a bank statement for your organisation (preferably less than one month old) *

Attach a file:

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Max 25mb. This is to ensure that any transfers are made to a current Australian bank account held in the name of the Club that has not been overdrawn

If applicable, please upload proof of other financial contributions (e.g. letters of offer or confirmation from other funding contributors)

Attach a file:

Max 25mb. This may include CSRFF, Lotterywest etc.

Bank Account Details

If your application is successful, funds will be provided via electronic funds transfer (EFT), and we will require the following information.

Please note: This must be the same account for which you have supplied a current statement.

Account name *

Name of bank or financial institution *

Branch location *

Branch code/BSB number *

Must be no more than 6 characters.

Account number *

Enter account number without spaces

CERTIFICATION AND SUBMISSION

* indicates a required field

This MUST be completed by an appropriately authorised person (e.g. office bearer such as Chair, President, CEO or authorised officer) on behalf of the Club. This person may be different to the contact person listed earlier in the application.

Certification

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- I am authorised by my Club to complete and submit this application form.
- I certify that to the best of my knowledge all of the information supplied in this application and attachments is true and correct.
- I will notify the City of Cockburn of any change to the information supplied and any other information or circumstances arising that may affect this application.
- I understand that this is an application only and may not necessarily result in funding approval.
- I understand that any decision made by the City of Cockburn is final and is not subject to an appeals process.

I understand that if the City of Cockburn approves a grant:

- I will be bound by the contents of this application to carry out the purchase of equipment as described in this application.

If successful:

- I agree to acknowledge the City's funding through all promotional avenues.
- I am prepared to undertake joint media promotion with the City.
- All relevant health and safety standards will be met.
- The City does not accept any liability or responsibility for the equipment.
- I will ensure that acquittal requirements are met within 30 days of the nominated project completion date.

Please fill in your details below as your endorsement of this application and the statements above.

I have read and agree to the above certification statements *

Yes

Authorised Person Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position *

Phone Number *

Must be an Australian phone number.
Must include area code.

Date *

Privacy Notice

The City of Cockburn will use any information provided for the purpose of processing your application and for remaining in contact with you.

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Please note the information provided in your application and any related documentation/ discussions may be provided to members of the assessment panel in order to assist the City of Cockburn in processing your application.

By submitting an application, you consent to the City of Cockburn publishing the applicant's name, project description and amount funded in promotional material used for promoting the Cockburn Community Fund.

Under the PRIS Act 2024 and the City's Privacy Management Policy the City of Cockburn has obligations in relation to how we collect, store, use and access your personal information. For details see the [Privacy Collection Notice](#).

Feedback

You are now coming to the end of the application process. Before you **REVIEW** and click the **SUBMIT** button please take a minute to provide some feedback. This will help us to continually improve the funding application process for our customers.

Please indicate how you found the online application process

- Very easy Easy Neither Difficult Very difficult

How many minutes did it take you to complete this application?

Please estimate in minutes e.g. 1 hour = 60 minutes

Please suggest any improvements we should consider

Word count:

Must be no more than 100 words.

Thank you for your application and your feedback.